



New Zealand Sign & Display Association Awards
17th April 2010

Accommodation Request Form

Bookings will be confirmed approximately 30 days prior to the event once this completed form is returned. All bookings will only be accepted on availability.

Name: _____

Company: _____

Address: _____

Contact Telephone: _____ Facsimile: _____ Email: _____
(please supply one of the above, so we can advise your confirmation)

Check In Date: _____ Check Out Date: _____

Estimated time of arrival: _____ Number in room: _____

Names of other person (if sharing): _____

Smoking: Yes/No (please delete one)

Please complete one form per room

Please tick preference:

- Standard room (one king bed OR two queen beds) \$ 120.00 incl GST [] Double/Twin (please delete one)
Executive room (one king bed OR two queen beds) \$ 140.00 incl GST [] Double/Twin (please delete one)
Chancellor King (one king bed) \$ 150.00 incl GST []
Executive Chancellor King (one king bed) \$ 170.00 incl GST []
1 Bedroom Suite (with separate lounge & kitchen) \$ 210.00 incl GST []
2 Bedroom Suite (with separate lounge & kitchen) \$ 260.00 incl GST []

To guarantee your booking, please provide us with your credit card details below or send a cheque to cover the first nights accommodation.

- [] VISA [] MASTER CARD [] AMEX [] DINERS CLUB

Card Number _____ Expiry Date: _____

Method of Payment (Please tick preference):

- ❖ Payment with credit card supplied (please provide authorisation, stating charges that will be placed on the card and a photocopy of the card or ask for an authorisation form []
❖ Please charge back to my company. Please make sure you have provided your company name and please also confirm which charges (room only or full charges etc) will be authorised to be charged back. []
(If you do not have credit with the hotel, we will send you a credit application on request, which needs to be completed and returned at least 2 weeks prior to arrival.)
Please send me a credit application form for charge back ability []

Check in time is from: 14:00 Check out is by: 10:00 Luggage Storage is available

Special requests: _____

Please forward your accommodation requests to:

Reservations Department, Hotel Grand Chancellor, P O Box 22-335, Christchurch 8142

Telephone: (64) 3 379-2999 0800 2 SLEEP Facsimile: (64) 3 379-0999 Email: res@grandc.co.nz